

# Police and Peace Officers' Memorial Ribbon Society

## Memorial Ribbon Scholarship

### Rules and Regulations – 2010/07/26

#### The Memorial Ribbon Scholarship Advisory Council (SAC)

1. The Scholarship Advisory Council (SAC) is a sub-council of the Police and Peace Officers' Memorial Ribbon Society (the Society) with a Society director as the 'Society SAC manager'. It is not an independent foundation and therefore must adhere to the Society by-laws and Constitution.
  - a. The SAC has a 'Chair' appointed by the Society for a two year term.
  - b. The SAC Chair reports directly to the 'Society SAC manager'.
  - c. The SAC is a working group of like minded 'leaders within the community' who support the Ribbon Society and its objectives.
  - d. The SAC are volunteers who are appointed for a two year term.
  - e. The SAC Chair may put any SAC candidates to the Society for approval.
  - f. Any SAC candidates must be approved by the Society before becoming SAC members.

#### Eligibility

The following may apply for a scholarship:

2. Any child, born within or outside marriage, including an adopted child, of a Canadian Police or Peace Officer (as defined in the Society By-Laws) who has died in the 'line of duty' (as defined in the Society By-Laws).
3. Must be between ages of 18-26 years at the time of application.
4. Must be registered, as a full time or part-time student, at an approved post secondary educational institution (university, college, technical college).
  - a. An approved post-secondary educational institute means a post-secondary educational institution in Canada that is a *designated educational institution* in subsection 118.6 (1) (a) (I) of the *Income Tax Act* (Canada), such as a Canadian university or college of applied arts and technology. (See Definition of Terms for *designated educational institution*.)
5. To be considered a post-secondary program for scholarship purposes, the entrance requirements must be:
  - a. A Secondary School Diploma (of a secondary school recognized by the Municipality or Province of it's location of it's location, or equivalent; or
  - b. Mature student status as determined by institution policy.
6. Qualified recipients must apply each year for scholarship to the Scholarship Advisory Council (SAC) using form supplied via website.
7. To be considered for a scholarship from the Fund, a surviving child must meet the following requirements:

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- a. Applies, qualifies, and is admitted as a full-time, part-time, or summer school student in an approved course or program of study at an approved post-secondary educational institution in Canada;
  - b. Applies to the Fund for the first time before the age of 27 if they are a surviving child; however, depending on the circumstances, a first-time applicant over 27 years of age may be considered on a case by case basis;
  - c. Has not, at the time of the first application, already been awarded a bachelor's degree;
8. Provides evidence satisfactory to the Fund that:
- a. He/she is the child of a police or peace officer slain in the 'line of duty';
  - b. He/she has been admitted to an approved course or program of study (for which a scholarship is being sought) at an approved post-secondary educational institution; and
  - c. He/she meets the other requirements of the eligibility criteria;
  - d. Provides proof of satisfactory academic progress (as defined by the post-secondary institution where he/she is enrolled) in order to continue receiving the scholarship for each subsequent semester or term. Consideration may be given, under extenuating circumstances, for unsatisfactory academic progress in assessing the continuation of a scholarship for a subsequent semester or term.

#### Scholarship Criteria:

9. Scholarship will pay up to but no more than 80% of tuition and books, per year for no more than four years, up to a total of \$50,000.00 at an approved Post Secondary Education Institution.
10. Applications for a scholarship to a post secondary education, for qualified recipients, will be up to the discretion of the Scholarship Advisory Council (SAC) on a case by case basis.
11. Applications for a scholarship, for qualified recipients, to elementary, middle, or high schools, including private or special schools, will be up to the discretion of the Scholarship Advisory Council (SAC) on a case by case basis.

#### Eligible Expenses

12. Tuition and textbooks:
  - a. Items to be considered include tuition and related fees, textbooks and related study items.

#### Limitations

13. A scholarship may be issued only for:
  - a. Those courses or programs of study leading to an undergraduate degree or diploma, and would not be available for any courses or programs of study beyond those that are required for that degree or diploma;

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- b. The cost of tuition fees and textbooks for courses leading to one undergraduate degree or one diploma only, up to a maximum of four years; exceptions may be considered on an individual basis by the SAC. A scholarship would not be issued to fund concurrent or multiple degrees or diplomas;
- c. Although applicants would not be required to meet criteria for financial need, the amount of the scholarship will be reduced by the amount of any other bursary funding or scholarship received by the applicant. The scholarship will not be reduced by money received from student loans, bursaries from an association to which the deceased police or peace officer belonged, or by insurance benefits resulting from the death of the police or peace officer.

#### Required Documentation

- 14. Has the applicant provided:
  - a. Evidence that he/she was the child of a police or peace officer who was slain in the line of duty.
  - b. Birth certificate of applicant.
  - c. Evidence that the course(s) for which he/she is seeking a scholarship lead(s) to a degree or diploma being sought.
  - d. Proof of acceptance to an educational institution.
  - e. Previous year's transcripts (if a returning applicant).

#### Definition of Terms

- 15. For the purpose of this application, terms will be defined as follows.
- 16. Designated Educational Institution:  
Excerpt from *Income Tax Act* (Canada), Subsection 118.6 (1) means:
  - a. an educational institution in Canada that is:
    - i. a university or college or other educational institution designated by the Lieutenant Governor in Council of a province as a specified educational institution under the *Canada Student Financial Loans Act*, designated by an appropriate authority under the *Canada Student Financial Assistance Act*, or designated by the Minister of Higher Education and Science of the Province of Quebec for the purposes of the *Act Respecting Financial Assistance for Students* of the Province of Quebec.
- 17. Full course load:
  - a. A student must be taking at least 60% of a full course load to qualify for full-time funding. For example:
    - i. If 5 courses are considered a full course load, then 3 courses are 60 per cent ( $3/5 \times 100 = 60$ ).
    - ii. If 30 credits are considered a full course load, then 18 credits are 60 per cent ( $18/30 \times 100 = 60$ ).
- 18. Part-time students:
  - a. A student must be taking less than 60% of a full course load. For example:

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- i. If 5 courses are considered a full course load, then 3 courses are 60 per cent ( $3/5 \times 100 = 60$ ).
  - ii. If 30 credits are considered a full course load, then 18 credits are 60 per cent ( $18/30 \times 100 = 60$ ).
19. For Scholarship purposes course load is determined by institution policy. In some cases, factors other than courses or credits are used to determine your course load.
20. Contact the financial aid office of the school that you are planning to attend for information if you are unable to determine your course load.
21. Permanent Disability:
  - a. For the purposes of the scholarship, "permanent disability" is defined as a functional limitation that is caused by a physical or mental impairment that restricts your ability to perform the daily activities necessary to participate in studies at a post-secondary level or in the labour force, and that is expected to remain with you for your expected natural life.
  - b. If you indicate that you have a permanent disability, you are considered to be a full-time student if you are taking at least 40 per cent of a full course load. If you are planning to take between 40 and 59 per cent of a full course load, you are required to submit documentation to demonstrate that you are disabled. Acceptable documentation includes a medical certificate, a learning disability assessment, or a document proving that you are in receipt of federal and/or provincial disability assistance.